

# LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA

301 Park St.-Rockland, ME 04841

Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

## April 3, 2018 LEPC Meeting

### Meeting Attendees:

Ray Sisk	Knox County EMA Director	Tim Polky	Saint George
Candice Richards	LEPC Secretary	Robin Faulkner	Lonza
Drexell White	ME CDC	Laurie Beckwith	PBMC
Peter Beal	Lyman-Morse		

The meeting was called to order at 10:35 a.m. by EMA Director Ray Sisk.

### Secretary's Correspondence Overview:

1. Emails from Faith Staples:  
March 27, 2018 Drug IQ Training for First Responders
2. Emails from Robert Gardner:  
March 6, 2018 [serc\_terc\_monthly\_update] March 2018 Edition; March 13, 2018 - [MEIR] Medical Effects of Ionizing Radiatio - NBHC Portsmouth, NH (7-9 Jun 2018); March 26, 2018 Fair Agricultural Reporting Method (FARM) Act signed into law.
3. 2017 Tier 2 Reports Received:  
The complete list was provided at the meeting. 17 of 90 facilities have yet to report even though the deadline was March 1<sup>st</sup>. The SERC staff is contacting those that haven't reported yet to try and get them to do so.
4. AR-1 Reports Received:  
N/A
5. Other:
  - Oct – Dec 2017 LEPC Quarterly report submitted to SERC on 3/6/18
  - TRAINING ANNOUNCEMENT: Department of Homeland Security Active Shooter Preparedness Workshop

**Training updates:** *Knox County LEPC has a \$6,197.46 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

April 24 – 25, 2018	Maine Partners in Emergency Management Conference	Augusta Civic Center
May 3, 2018 9 a.m. – 4 p.m.	Active Shooter Preparedness Workshop	Cabela's in Scarborough
May 23, 2018 8 a.m. – 5 p.m.	DrugIQ Training for First Responders	Orono Fire Station

### Exercises

June 21, 2018	PBMC Active Threat Series-Spring 2018	TBD
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### New Business:

#### 1. Update on LEPC Membership List

Candice Richards reported that she has been trying to contact those members of the Committee that the SERC has said it has no record of being approved since we have to get them all to fill out application forms and be approved. Six have submitted applications. A few others are probably going to but haven't yet. A complete membership list was passed around so everyone could see the status.

## **2. Approve LEPC Membership Applications**

- Tim Polky made a motion to approve the membership applications for the following individuals. Robin Faulkner seconded the motion. A vote was taken with all in favor.
  - Drexell White – ME CDC
  - Linwood Lothrop – Knox RCC
  - Robert Williams – ME DEP
  - Andrew Hart – Knox County Administrator
  - Laurie Beckwith – PBMC
  - Chris Whytock – RKD Fire/EMS

As the LEPC Chair is one of the members needing to be approved by SERC, and because he was not present at this meeting, nor will he be at the next meeting in June, EMA Director Ray Sisk will sign the application forms so they can be to SERC for approval ASAP.

## **3. Lyman Morse Boatbuilding, Inc.**

Peter Beal and Candice Richards went over their review of the Lyman-Morse Hazard Communication Program & Contingency Plan that the LEPC received on 1/29/18.

## **4. 2019 Knox County LEPC Workplan and Budget**

Ray Sisk went over the 2018 Workplan and Budget and explained some of the changes that will be different in the 2019 Workplan and Budget. These changes included the increase in LEPC secretary hours from 4 to 5 per week, the decrease of pay for that position due to the new LEPC Secretary coming in at a lower hourly rate of pay than the former LEPC Secretary, and some expenditures that were a part of the 2018 Budget and will therefore not need to be in the 2019 Budget. Ray asked everyone to look the Workplan and Budget over and to give him some feedback/suggestions.

## **Miscellaneous:**

### **1. HazMat Ops Course**

- Ray Sisk asked Tim Polky about how it was going getting the HazMat Ops course that Tim is willing to head up. Tim said he was working on it and will be sending Ray a proposal soon so Ray can forward it up to Robert Gardner at MEMA soon.

### **2. Rail Training**

- Ray Sisk noted that rail training will likely happen in the coming year even though the rail service north of Brunswick, that was supposed to come up to Rockland, has been postponed. Rather than waiting for the service to make it up to Rockland, it's a good idea to already be prepared.

### **3. Compressed Natural Gas Training**

- Ray Sisk was asked about whether there will be any CNG training in the near future. He explained that XNG, which had done a training class here last year, decided to do one in Lincoln County this year in Nobleboro.

### **4. Unwanted Medication Collection**

- A flier was passed around that had been put together by Peta vanVuuren about collection sites in Knox County participating in the National DEA Drug Takeback on Saturday, April 28<sup>th</sup> from 10 a.m. – 2 p.m. An email will be forwarded out to everyone next week.

### **5. Next Meeting**

The next regular LEPC meeting will be June 5, 2017 at 10:30 a.m. at the Knox County EMA Office.

**Adjourn:**

- Laurie Beckwith made a motion to adjourn. Peter Beal seconded the motion. A vote was taken with all in favor.

Meeting Adjourned at 11:45 a.m.

Respectfully submitted,

Candice Richards  
LEPC Secretary